

# Creating a Podcast with GarageBand '09

## The GarageBand Interface

The GarageBand window includes the timeline, the Media Browser, and the editor. You record voice and instruments, arrange regions, and mix your projects in the timeline; search your own audio, photos, and movies in the Media Browser; and view and edit chapter markers and titles, episode and chapter artwork, and URLs in the editor.



### Tracks

Manage tracks for each speaker, artwork, and jingles. The instrument icon and name are shown at the left of each track's header.

### Timeline

The timeline is where you build and navigate through your project. The timeline contains the tracks where you record voice and instruments, add loops, and arrange regions.

### Controls

Here you can control the playback of your podcast, just like a song in iTunes. To record, you must first select a voice track, then press the Record button.

- Click the Play button to start or stop playback of the project.
- Click the Go To Beginning, Rewind, or Fast Forward buttons to move the playhead to different parts of the project.

### Chapter title, URL title, and URL columns



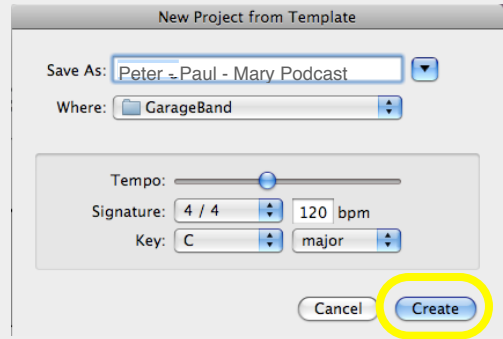
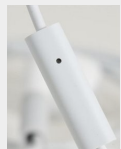


When you're working on a podcast episode, you can view and edit chapter markers in the editor.

- Chapter Title column shows the title of each chapter marker. Click and type a title for a marker.
- Enter the URL you would like to link to in the URL column and the text you would like to be displayed in the URL Title column.



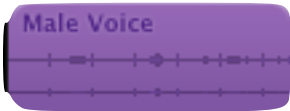
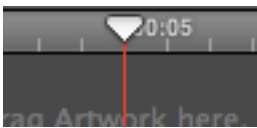
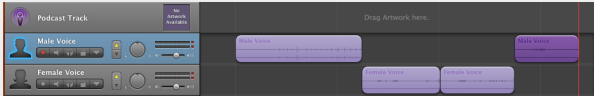

### Loop Browser, Track Info, and Media Browser buttons

- Click the Loop Browser button to access prerecorded, royalty-free musical segments called loops.
- Click the Track Info button to make changes to a track's instrument and effects settings.
- Click the Media Browser button to access items in your audio, photo, and movie libraries.



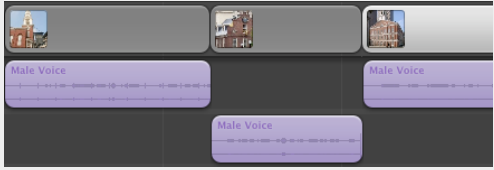


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Description	Action
<b>Prepare to Record a Podcast</b>	
<p>Once you have selected your script, choose one MacBook to build your Podcast on. Use another MacBook to view the script. Click the GarageBand icon in the Dock at the bottom of your screen.</p>	
<p>Click Podcast in the New Project window, then click Choose.</p>	
<p>When prompted to save your podcast, enter the first names of the people in your group. (for example: "Peter - Paul - Mary Podcast") and then click Create. You may leave all of the other settings as they are or change the location to Desktop.</p>	
<b>Perform a Test Recording</b>	
<p>You will record using the built-in microphone on your MacBook or the headset mic from the iPod.</p>	
<p>Select either the male voice or female voice track by clicking it.</p>	
<p>As you speak, the meters should bounce, indicating that the mic is picking up your voice. Speak loud enough that the meter peaks around the middle of the scale or slightly above.</p>	


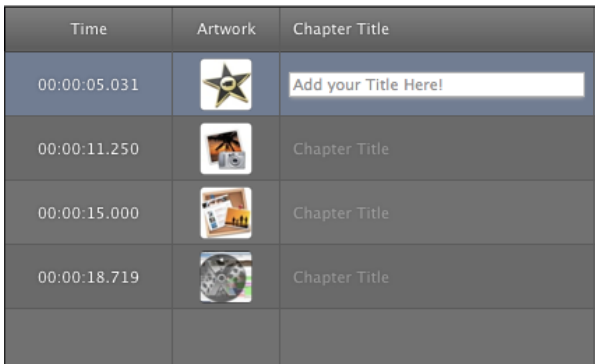
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Description	Action
Click the red Record button at the bottom of the window and say a few words. Press the Space Bar to stop the recording.	
In the transport controls, click the Go-to-the-Beginning button to move to the start of your recording, and then click the Play button (the right-facing arrow in the middle) to play your recording. Press the Space Bar to stop the recording.	
To delete your test recording from the voice track, click the recorded segment (highlighted in dark purple) then press the Delete key on the keyboard.	
<b>Recording Your Script</b>	
Begin the recording by dragging the playhead, at the top of the window, from 00:00 to 00:05.	
Select the track in which to record each section of your podcast. Separate each segment of the script by pressing the Record button to begin and the Space Bar to stop. This will make it easier to edit your podcast later. Remember these segments can be moved or deleted as needed.	
Once you have finished recording your script, Save the file.	
<b>Adding Images to Your Podcast</b>	
Select the Podcast Track at the top of the window.	



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Description	Action
<p>Click the Media Browser button at the bottom right corner of the GarageBand window.</p>	
<p>Click the Photos tab at the top of the Media Browser if it's not already selected (1). Scroll down to the list of Albums until you find the one that matches your script (2). Click on the matching album to view the available images (3). <b>Note:</b> They will match the images in each segment of the script.</p>	
<p>Drag the photos in the album onto the podcast track in the order in which they appear in your script. Drag to align them with the proper voice segments.</p>	
<p>After you drag the last photo to the podcast track, position the pointer on the line at the end of the photo and drag it to match the end of the last voice track.</p>	
<p>Click the Go-to-the-Beginning button and preview your efforts.</p>	

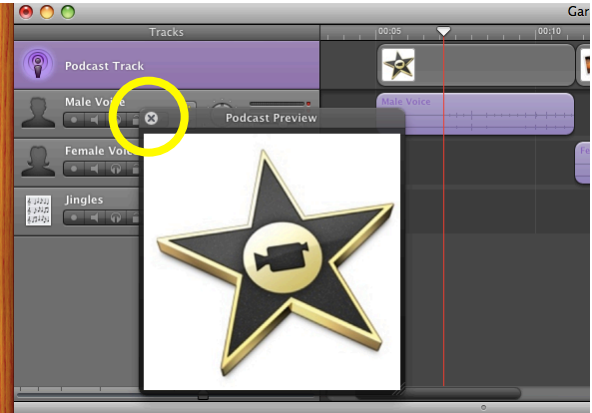
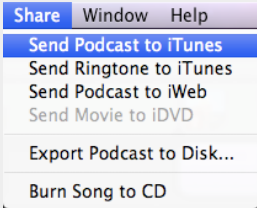
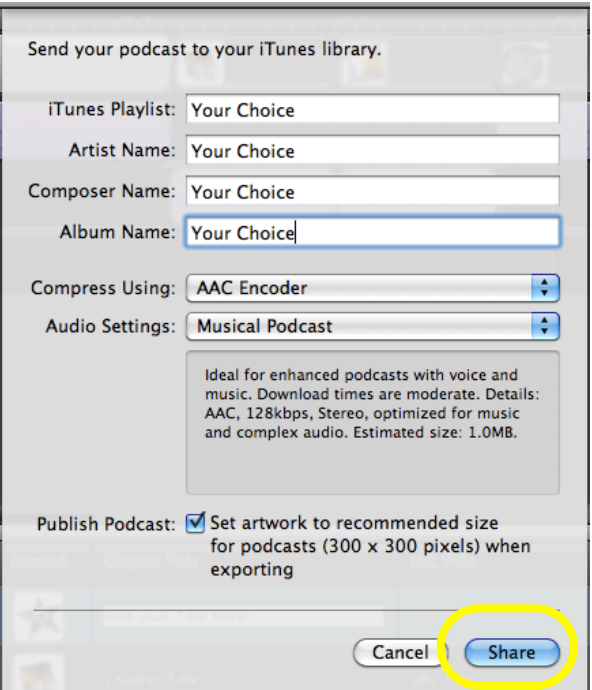
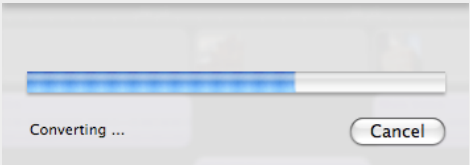
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Description	Action															
<p>Double click the Preview box (1) to open the Preview Pane. (2) Then Click the Play Button (3) to view your media and recording.</p> <p><b>Note:</b> The image you see in the box to the right is generic and will not match what you see in your podcast.</p>	 <p>The image shows the GarageBand '09 interface. At the top, there is a 'Podcast Track' header with a yellow circle '1' around the 'No Artwork Available' button. Below this is the 'Tracks' area with a 'Podcast Preview' window. A yellow circle '2' is around the 'Podcast Preview' window, which displays a generic star icon with a camera. At the bottom, there is a playback control bar with a yellow circle '3' around the 'Play' button.</p>															
Adding Chapter Titles																
<p>Add the appropriate titles to the images based on their chosen script. <b>Please note that not every image has a title!</b></p> <p><b>Note:</b> The image you see in the box to the right is generic and will not match what you see in your podcast.</p>	 <p>The image shows a table with three columns: Time, Artwork, and Chapter Title. The first row has a time of 00:00:05.031, a star icon, and a text field with 'Add your Title Here!'. The subsequent rows have times 00:00:11.250, 00:00:15.000, and 00:00:18.719, each with a different icon and the text 'Chapter Title'.</p> <table><tr><th>Time</th><th>Artwork</th><th>Chapter Title</th></tr><tr><td>00:00:05.031</td><td></td><td>Add your Title Here!</td></tr><tr><td>00:00:11.250</td><td></td><td>Chapter Title</td></tr><tr><td>00:00:15.000</td><td></td><td>Chapter Title</td></tr><tr><td>00:00:18.719</td><td></td><td>Chapter Title</td></tr></table>	Time	Artwork	Chapter Title	00:00:05.031		Add your Title Here!	00:00:11.250		Chapter Title	00:00:15.000		Chapter Title	00:00:18.719		Chapter Title
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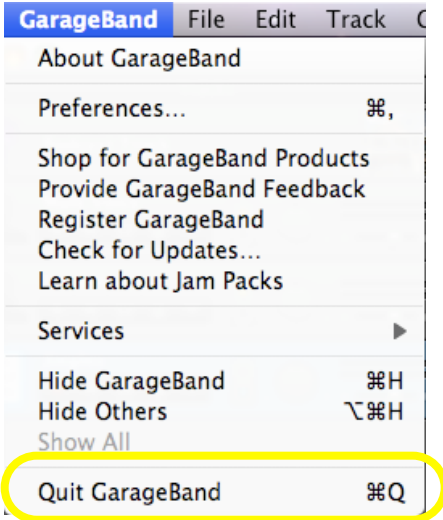
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Description	Action
Adding a Background Jingle	
<p>Add background music to your podcast: Click the Loop Browser button at the bottom of the GarageBand window (1). Click Jingles (2). Click All Effects (3). Scroll to and then click the jingles to sample them (4).</p>	
<p>When you find a jingle you like drag the song to the Jingles track (1).</p> <p>You can adjust the volume of the song by dragging the volume slider (2).</p>	
<p>Once you have completed adding your jingle you are finished creating the podcast. You can once again preview it by opening the Preview pane and clicking Play.</p>	

# Creating a Podcast with GarageBand '09

Description	Action
Export the project file for podcasting	
<p>Close the Preview Pane by clicking the Close box in the top left corner of the Pane</p>	
<p>Choose Share &gt; Send Podcast to iTunes.</p> <p>In the iTunes Playlist box, type the name of your Podcast (for example, "Peter - Paul - Mary Paper Podcast")</p>	
<p>Add your choice of names for the first four fields, then click Share.</p>	
<p>iTunes opens automatically and GarageBand converts your podcast to the appropriate format to play on an iPod.</p>	

# Creating a Podcast with GarageBand '09

Description	Action
<p>Now that you have exported your project, you can quit GarageBand. Choose GarageBand &gt; Quit GarageBand. Click Save if prompted.</p>	 <p>The screenshot shows the GarageBand application menu. The menu items are: About GarageBand, Preferences... (⌘,), Shop for GarageBand Products, Provide GarageBand Feedback, Register GarageBand, Check for Updates..., Learn about Jam Packs, Services (with a right-pointing arrow), Hide GarageBand (⌘H), Hide Others (⇧⌘H), Show All, and Quit GarageBand (⌘Q). The 'Quit GarageBand' option is highlighted with a yellow circle.</p>